**Hewelsfield and Brockweir
Parish Council-Annual Meeting**

Minutes of the Annual Meeting held on Tuesday 17th May 2016 in The Loft, Village Shop, Brockweir.

**Present:** Cllr. Fox (Chairman), Cllr. Sinfield, Cllr. Harris, Cllr. Bowen, Cllr. Endersby, Cllr. Wilson and the Parish Clerk plus 6 members of the public.

**2580 Appointment of Chairman**

Cllr Fox was nominated by Cllr Sinfield, seconded by Cllr Bowen, and was elected to the position of Chairman. There were no other nominations.

**2581 Declaration of Acceptance of Office by Incoming Chairman**

Cllr Fox accepted the Office of Chairman and signed the Declaration of Acceptance of Office.

**2582 Appointment of Vice Chairman**

Cllr Fox nominated Cllr Sinfield, seconded by Cllr Harris. There were no other nominations and Cllr Sinfield was elected to the position of Vice Chairman.

**2583 Former Chairman’s Report**

Cllr Fox (former Chairman) welcomed members of the parish to the meeting and covered the following points in his report:

* The resignation of Cllr Merrett due to ill health
* The appointment of a new Parish Clerk
* The planning application for the former oil depot and the survey organised by the Council which showed that the flood risk and pollution had not been properly dealt with which was a consideration in the refusal of planning permission. To date there has been no further applications for planning consent.
* The ongoing discussions on solutions to the problem of flooding along Quayside and the oil depot.
* The considerable communications with Gloucestershire Highways requesting repairs to roads.
* The formation of the Public Rights of Way and Village Improvement working parties.
* The ongoing situation with the village pub, including confirmation that the pub has been registered as a Village Asset of Community Value.
* The draft issue of the Brockweir Village Character Assessment document.
* Purchase and installation of two Defibrillators.
* Set up of a new Parish Website.
* The disappointment in the lack of interest in both the Parish Emergency and Parish Plan.

**2584 Insurance Cover Renewal**

Cllrs discussed the renewal proposal supplied by the broker – Came & Company. Two queries were raised that the Clerk was asked to resolve:

1. Under the provisions for personal accident, does this include when working with for example, equipment that is not owned by the council but being used on behalf of the council?
2. Are we able to extend the cover for occasional events?

It was agreed that in view of the time scale, the Clerk should renew the policy on receipt of acceptable responses to the queries raised.

 Action: Parish Clerk

**2585 Draft Accounts for Year end 2015/16**

The Draft Accounts were agreed. The Chairman stated that the Council had decided to apply for and gain as much grant income as possible.

**2586 Questions from members of the public**

A member of the public offered grateful thanks for all the hard work carried out by the Council on behalf of the Parish.

A question was raised about a business plan for the possible purchase of the Brockweir Country Inn. It was stated that until a firm decision had been made about the purchase, in consultation with parishioners, no business plan would be developed.

Again, regarding the possible purchase of the Inn, a question was raised about looking into possible rental fees that could be expected from a tenant. It was stated that a previous selling agent had suggested possible values but it would depend on the terms of the lease/agreement. It was further stated that a parishioner had agreed to carry out a survey of the premises and that further investigations of possible tenancy rates would be carried out.

**2587 Close of Meeting**

The Chairman thanked members of the public for attending and then declared the meeting closed.

**Signed………………………………………………… Dated………………………………….**