# **Hewelsfield and Brockweir Parish Council**

# Minutes of an Extraordinary Meeting held on Thursday 28th June 2018 at Manor Cottage, Quayside, Brockweir.

**Present:** Cllr. Fox, Cllr. Bowen, Cllr. Merrett, Cllr. Endersby, Cllr. Haythornthwaite, Cllr. Harris and the Parish Clerk.

**3061 Apologies for Absence**

Cllr. Sinfield

**3062 Confirmation and Adoption of Year End Account for 2017/18**

The Year End Accounting Statements were approved by all members. Proposed by Cllr. Endersby and Seconded by Cllr. Bowen.

**3063 Completion of Annual Governance & Accountability Return**

The Annual Governance and Accountability Returns were approved by all members. Proposed by Cllr. Fox and Seconded by Cllr. Haythornthwaite.

The current Asset Register was also updated and agreed.

A payment of £90.00 to the internal auditor, as stated in the original contract, was agreed.

**3064 Involvement in the Village Fete**

It was agreed that Cllr. Endersby should discuss the following proposals with the Fete organisers: A quiz entitled ‘How well do you know your parish’ and a croquet game. Cllr. Fox offered to provide a tent for the event.

**Action: Cllr. Endersby to report at next meeting**

There being no further business, the Chairman declared the meeting closed.

**The date of the next meeting is Tuesday 3rd July 2018 at 7pm The Loft, Village Shop, Brockweir**